

---

# ASIS STANDARDS AND GUIDELINES CODE OF CONDUCT

---

This Code of Conduct (Code) is intended to support the ASIS Standards and Guidelines development process, which is carried out in an international, multi-stakeholder, multi-sector environment to promote the overall mission of ASIS and the Professional Standards Board (PSB). It is designed to embrace the voluntary consensus system and maintain a process that is open, honest, and fair to all participants. This Code applies to all individuals involved in ASIS Standards and Guidelines works.

The Code is an obligation for participation in ASIS Standards and Guidelines work; accordingly, individuals must acknowledge the responsibility and value of participating in a process that is based on collaboration, transparency, and openness. Standards and Guidelines participants must:

1. Abide by this Code.
2. Support the overall mission of ASIS Standards and Guidelines development.
3. Raise concerns in good faith.
4. Act in a dignified and courteous manner, to avoid injuring others, their property, reputation, or employment by false, malicious, or improper action; and to avoid acting in a disrespectful or unprofessional manner towards others.
5. Treat all individuals with respect and fairness and do not offer or appear to offer preferential treatment to any person, group, or organization.
6. Refrain from debate and discussion that is disrespectful or unprofessional in tone and/or that is unduly personalized or damaging to the overall process of achieving consensus.
7. Embrace the concepts of compromise and consensus-building in the development of standards and guidelines.
8. Endeavor to make known one's business, commercial, organizational, or other affiliations that might affect their interests or points of view, avoiding real or perceived conflicts of interest whenever possible.
9. Accept and respect decisions of the committee, its leadership, the ASIS Professional Standards Board, and ASIS Program Office.
10. Never attempt to withhold or prohibit information or points of view from being expressed, particularly on the grounds that the participant disagrees with the information or points of view; disagreements should be addressed and resolved through full presentation and discussion of all information.
11. Refrain from disseminating false or misleading information or from withholding information necessary to a full, fair, and open dialogue or analysis of content.
12. Refrain from intentionally distorting viewpoints or experience for self-interest purposes.
13. Refrain from attempting to usurp the authority of the ASIS Professional Standards Board, technical committee officer(s), and/or ASIS Program Office.
14. Adhere to the standards development process.
15. Refrain from submitting comments that purposefully aim at obstructing and/or impeding upon progress.

---

# ASIS STANDARDS AND GUIDELINES

## CODE OF CONDUCT

---

16. Refrain from taking actions to unduly control the meeting, its agendas, minutes, ballot issuance, membership, and/or related work groups.
17. Refrain from speaking without authorization on behalf of other individuals, groups, organizations, etc.
18. Refrain from harassing, threatening, and demonstrating coercive behavior towards participants in order to persuade or sway votes.
19. Adhere to ASIS policies, as well as practices exercised by the ASIS Professional Standards Board and ASIS Program Office.
20. Safeguard ASIS's reputation and integrity by ensuring that any public statements relating to ASIS, which are not official statements of ASIS, are properly portrayed as the opinion of the individual making them.
21. Report violations of the code through the complaints process.

Violations of the Code may result in disciplinary action. Individuals who continue to violate the Code may be removed from technical committee participation and may not be permitted to participate in future projects.

All complaints are reviewed by the ASIS PSB. If the PSB determines that a complaint lacks sufficient factual allegations, is frivolous, has no merit, was made under circumstances that demonstrate it was made in bad faith, or fails to state a legitimate claim, it will be dismissed. A brief statement of the reason(s) why the complaint was dismissed will be provided to the complainant and the complainant(s) will be unable to file additional complaints regarding the matter. A person who submits a complaint in bad faith may be subject to disciplinary action.

For inquiries regarding this Code, please contact the ASIS Program Office at [standards@asisonline.org](mailto:standards@asisonline.org).